

For office use only

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## ABSTRACT INFORMATION SHEET

### Housing Education and Research Association Annual Conference

Conference Theme: *Cities on the Move: Transportation, Design, and Housing Opportunities*

Minneapolis, MN

October 25-28, 2020

**Complete and submit this form by April 20, 2020 to  
Kathleen Parrott, Abstracts and Proceedings Editor, homes@vt.edu**

Your abstract is limited to 500 words, exclusive of the title, names, acknowledgements, and references.

**Title of Abstract (MUST BE 10 WORDS OR LESS):**

**Key word(s):**

**Author(s), Professional Title(s), and Institution(s) of Author(s):**

*If more than one author, use an asterisk (\*) to designate the person(s) who will make the presentation or who has primary responsibility for the presentation.*

**Area of Presentation** (Indicate which of the following categories best describes your entry):

\_\_\_\_\_ **Research** - Submissions should clearly state the following: rationale or purpose of the research, research objectives, methodology, procedures, results, conclusions, and implications.

\_\_\_\_\_ **Instructional Strategies and Programming Ideas** - Entries may include developed materials, evaluation procedures, methods, and other topics appropriate for sharing, especially with persons involved in teaching and Extension.

\_\_\_\_\_ **Issues and Policy** - Entries may include any relevant concern to housing professionals regarding policy and issues both within the field or affecting the field.

**Format Desired** (the editor may suggest moving the format to another category, if deemed appropriate):

\_\_\_\_\_ **Oral presentation** - Presentation of approximately 20 minutes by one or more authors

\_\_\_\_\_ **Poster presentation** - No larger than 30 x 40 inches, either portrait or landscape orientation

\_\_\_\_\_ **Symposium** - An extended presentation by a panel of speakers who focus on a housing theme (submitter is responsible for organizing the panel presenters)

**Correspondence/Contact Person** (If any of this contact information will change for the summer, please give both current and summer information and indicate the date of change):

**Name:**

**Mailing address:**

**Email address:**

**Phone number:**

**Agreement** (must be signed by the presenter in order for the abstract to be reviewed):

*If my abstract is accepted, (1) I agree to attend the HERA Annual Conference and make the presentation or, in the event of circumstances that prevent my attendance, to arrange for a co-author to make the presentation, and (2) if accepted, I will register and pay registration fees for at least one day of the conference. I understand that my abstract will not be published in the Conference Proceedings if I do not register for the conference and present.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## ABSTRACT GUIDELINES

Conference Theme: *Cities on the Move: Transportation, Design, and Housing Opportunities*

SUBMISSIONS MUST CONFORM TO THE FOLLOWING GUIDELINES

### Formatting your abstract...

- 8" x 11"
- Double-spaced
- 1" margins
- Arial, 10-point font
- Tab first line of paragraphs at .5" (½ inch) (do not double space between paragraphs)
- Title (maximum of 10 words) centered at top of page (use upper and lower case bold font)
- Use the Publication Manual of the American Psychological Association (6th Edition) to cite in-text references and to format references in the reference list
- Show sponsorship of research, acknowledgments, etc. at the end of the abstract
- Maximum length of abstract is **500 words**, exclusive of the title, acknowledgements, and references

### Submitting your abstract...

- Please use this convention to name your documents:  
Last name\_First name\_HERA2020\_Info sheet  
Last name\_First name\_HERA2020\_Abstract
- Remove personal or hidden information from your abstract. Instructions may be found at:  
<http://office.microsoft.com/en-us/word-help/remove-hidden-data-and-personal-information-by-inspecting-documents-HA010354329.aspx?CTT=1>
- Submit the following two documents in Microsoft Word attached to your email with the subject line "HERA 2020 abstract" to the Abstract and Proceedings Editor, Dr. Kathleen Parrott, at [homes@vt.edu](mailto:homes@vt.edu)
  1. Your abstract information sheet:  
Last name\_First name\_HERA2019\_Info sheet
  2. Your abstract without identifying information:  
Last name\_First name\_HERA2019\_Abstract